

UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA

RHONDA RAMSEY,  
Plaintiff,

v.

CCDC, et al.,  
Defendants.

Case No.: 2:23-cv-00122-RFB-NJK

**ORDER**

(Docket No. 1)

On January 24, 2023, *pro se* plaintiff Rhonda Ramsey, an inmate in the custody of the Clark County Detention Center, submitted a complaint under 42 U.S.C. § 1983. Docket No. 1-1. On February 13, 2023, Plaintiff filed an application to proceed *in forma pauperis*. Docket No. 3. Plaintiff's application to proceed *in forma pauperis* is incomplete because Plaintiff filed it using state court forms, rather than this Court's approved form, which also requires a financial certificate and a copy of the inmate's jail trust fund account statement for the previous six-month period.

The United States District Court for the District of Nevada must collect filing fees from parties initiating civil actions. 28 U.S.C. § 1914(a). The fee for filing a civil-rights action is \$402, which includes the \$350 filing fee and the \$52 administrative fee. *See* 28 U.S.C. § 1914(b). "Any person who is unable to prepay the fees in a civil case may apply to the court for leave to proceed *in forma pauperis*." LSR 1-1. For an inmate to apply for *in forma pauperis* status, the inmate must submit **all three** of the following documents to the Court: (1) a completed **Application to Proceed in Forma Pauperis for Inmate**, which is pages 1–3 of the Court's approved form, that is properly signed by the inmate twice on page 3; (2) a completed **Financial Certificate**, which is page 4 of the Court's approved form, that is properly signed by both the inmate and a prison or jail official; and (3) a copy of the **inmate's prison or jail trust fund account statement for the previous six-month period**. *See* 28 U.S.C. § 1915(a)(1)–(2); LSR 1-2. *In forma pauperis* status

1 does not relieve an inmate of his or her obligation to pay the filing fee, it just means that the inmate  
2 can pay the fee in installments. *See* 28 U.S.C. § 1915(b).

3 Accordingly, for the reasons stated above,

4 IT IS ORDERED that the application to proceed *in forma pauperis*, Docket No. 3, is  
5 **DENIED** without prejudice.

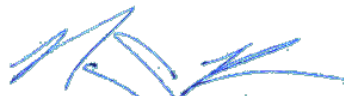
6 IT IS FURTHER ORDERED that, no later than **April 21, 2023**, Plaintiff must either pay  
7 the full \$402 filing fee or file a new fully complete application to proceed *in forma pauperis* with  
8 all three required documents: a completed application with the inmate's two signatures on page 3;  
9 a completed financial certificate that is signed both by the inmate and the prison or jail official;  
10 and a copy of the inmate's trust fund account statement for the previous six-month period.

11 IT IS FURTHER ORDERED that, if Plaintiff fails to timely comply with this order, this  
12 action will be subject to dismissal without prejudice. A dismissal without prejudice allows  
13 Plaintiff to refile the case with the Court, under a new case number, when Plaintiff can file a  
14 complete application to proceed *in forma pauperis* or pay the required filing fee.

15 The Clerk of the Court is **INSTRUCTED** to send Plaintiff Rhonda Ramsey the approved  
16 form application to proceed *in forma pauperis* for an inmate and instructions for the same and  
17 retain the complaint, Docket No. 1-1, but not file it at this time.

18 IT IS SO ORDERED.

19 DATED: February 17, 2023.

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23 NANCY J. KOPPE  
24 UNITED STATES MAGISTRATE JUDGE  
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